



Al-Burhan Grammar School

*Dedicated to learning as the
foundation of life*

Uniform and Equipment Policy

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|----------------------|-----------------------------------|------------------------|-----|
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1. Overview

1.1 Introduction

At Al-Burhan Grammar School, we actively promote care and excellence in everything pupils do. Our School uniform and dress code is in place to foster a sense of shared identity and membership as a learning community with professional standards and expectations.

The uniform at Al-Burhan Grammar School is governed by the principles of Islamic dress: that it must cover and be loose-fitting. Uniform with a tidy and smart appearance supports the ethos of our school and enables pupils to act as school ambassadors.

1.2 Expectations for our school community

All pupils are required to wear full uniform while at school, on their to and from school and on visits where uniform is specified.

Parents and carers are expected to make sure their daughter has the correct uniform and PE kit as described in this policy, and that every item is:

- Clean
- Clearly labelled with your daughters name
- In good condition

Should any student need, as a temporary measure, to wear garments to school which do not conform to the uniform requirements or colours, parents/carers are expected to contact the form tutor with a written explanatory note.

1.3 Links to other policies

This policy is linked to the following:

1. School character and ethos policy
2. Behaviour and tarbiyyah policy
3. Anti-bullying policy
4. Complaints policy



2. School Uniform

2.1 Compulsory items

| Item | Purchase from: |
|--|------------------------|
| Black Blazer with red strip and school badge This must be worn at all times unless staff give permission for it to be removed. | Mansuri School wear |
| Black long skirt Loose-fitting. | Mansuri School wear |
| Burgundy school jumper badged with School logo This may be removed in warmer weather. | Mansuri School wear |
| Plain white blouse worn outside the skirt Loose-fitting, full-sleeved | Own choice of retailer |
| Headscarf One-piece plain white headscarf with attached cap and attached wrap-around portion. | From School office. |
| Plain black leggings (long – below ankle) | Own choice of retailer |
| Socks Plain black socks (must be worn at all times). Socks must extend above the ankle (so that pupils are able to pray without worry); ankle-length socks are not permitted. Tights are not allowed due to difficulties with refreshing wudhu in School. | Own choice of retailer |
| Shoes: Plain black formal Shoes - Traditional style, black flat sole, closed toe, non-branded, leather-look shoes. The following are NOT acceptable = fabric, canvas, patent leather (shiny) or suede shoes; no laces/sequins/patterns, logos, decorative buckles; no heels, trainers, boots/other outdoor shoes. | Own choice of retailer |
| Outdoor Coat Plain, knee-length, dark coloured (black, grey or navy coat / jacket), warm and waterproof. This must be removed in the school building. Coats made of denim or corduroy or those with slogans or logos are not permitted. | Own choice of retailer |
| School bag Plain black Rucksack/backpacks – Sturdy, and large enough to hold all books including textbooks and equipment. Handbags/fashion bags are not allowed. | Own choice of retailer |

Please note that loose fitting means that it should not cling to the body; therefore, items made from stretchy material are not allowed.



All items of clothing should be clearly marked with the owners name so that lost property can easily be returned.

High standards of presentation are required at all times, and pupils must wear the uniform in a smart and tidy way.

2.2 Jewellery

No jewellery other than one pair of small plain gold or silver stud earrings, nose stud (not nose-rings) and a watch may be worn.

Students wearing additional jewellery will have it confiscated, and this will have to be collected by parents. It is, of course, sensible to leave jewellery at home, in the interest of its safety. Hence the school accepts no responsibility whatsoever for items lost or damaged.

2.3 Makeup

Make-up is not allowed in school, including surma. Pupils must not have long nails, false nails, nail extensions, nail varnish, or coloured contact lenses.

If pupils are seen wearing these, they will be asked to remove them immediately. If it is repeated, parents will be contacted and ask that the issue is rectified.

3. PE Kit

Full PE kit is expected every PE lesson. The correct and accepted items of clothing are listed below.

A handwritten note from parent(s)/carer(s) is mandatory if specific kit items do not meet our uniform policy. Notes may be verified to ensure legitimacy and credibility.

| Item | Purchase from: |
|---|------------------------|
| PE top with burgundy banding and school logo. Loose-fitting. | Mansuri School wear |
| Tracksuit trousers with burgundy banding Loose-fitting. Pupils may choose to be wear black leggings underneath these for warmth as an <u>undergarment</u> only. | Mansuri School wear |
| Large/X-large burgundy one-piece scarf | Amsons |
| Sports socks. Must be a different pair to the normal school uniform socks, for hygiene reasons. | Own choice of retailer |
| Sports trainers of mostly one colour. Must be suitable for physical activity, providing sufficient ankle support, cushioning and laces to tie up. Converse or "plimsol" type shoes are not appropriate as they do not provide sufficient support. | Own choice of retailer |
| Swimming kit covering arms and legs (1 or 2-piece) | Mansuri School wear |
| Swimming cap | Own choice of retailer |



4. Additional items/equipment

Required equipment

The following equipment is needed and allowed:

- a. Appropriate books for lessons
- b. Writing equipment: 2 pens (black or blue ink), 1 purple pen (for peer assessment), 1 green pen (for self-assessment/correction in response to teacher marking), 2 pencils, rubber, ruler and small range of coloured pencils
- c. Calculator
- d. Dictionaries: English, Urdu, Arabic, Spanish.
- e. Packet of tissues.
- f. Please note that students are not allowed to borrow the basic items such as calculators, sharpeners, pens, pencils, rubbers, rulers etc. during the lesson.

Pencil case:

Pencil cases or stationery bags must not display offensive or political images or slogans.

Mobile phones:

Mobile phones are not allowed in school. However, where there is a genuine need for a mobile phone to be brought to school, for example your daughter travels to/from school using public transport, a letter is required from home specifying the reasons for this. This form can be requested from the main office. Permission must be given by the headteacher.

Phones must be handed into the office as soon as pupils arrive in school. While every care is taken to minimise losses, the School cannot take responsibility for property which is lost or stolen.

Banned Items

Chewing gum is not allowed on school premises, under any circumstances. It is strictly prohibited and any student found with chewing gum will receive a fine of £5. If they are found with chewing gum a second time or more, they will be fined £10 every time.

Other prohibited item include:

- a. Some stationery items: Tip-pex, ink eradicators, scissors.
- b. Valuables and electronic items: Expensive items, large sums of money, cameras, CDs/DVDs, electronic games, videos, iPods/music devices, MP3/MP4 players, earphones, smartwatches.
- c. Other items: Aerosol sprays/perfumes, knives, gift items, any other material not relevant to pupil's education at Al-Burhan Grammar School.

Aerosol sprays and perfumes may not be brought into school for health and safety reasons. Roll-on deodorants are permitted for use after PE.

Note: If a prohibited or offensive item (such as an offensive image or slogan on stationery) is brought into school, the item will be confiscated.



5. Dress code for non-uniform days

On non-uniform days, pupils wear their own clothes but are expected to follow an Islamic dress code, in accordance with the Islamic ethos of the school. Other rules for these days are related to health and safety.

Pupils must follow these guidelines on non-uniform days. Non-uniform days are an exciting opportunity to do something different in school. We want all pupils and staff to enjoy themselves and do not want to overshadow the experiences by being forced to sanction pupils for breaking these rules.

Clothing = Modest, loose, fully covering clothes which are not revealing or transparent. Full sleeves.

Tops must be long (at least mid-thigh). No jeans/tights.

Headscarves = Hijab must be worn correctly according to Islamic guidelines. Therefore, small size headscarves are not allowed.

Make-up = No make-up.

Jewellery = allowed, but no glass (health and safety). No expensive jewellery e.g. Gold.

Sanctions

- Parents will be contacted if pupils are wearing clothing items which do not follow the above dress code. Parents will need to bring in replacement items for the pupil to wear.
- The pupil will need to remove make-up using make-up remover (from the school office). This is the case too where teacher suspect make-up is used even if the pupil denies this.
- Jewellery not allowed by the above relaxation of rules will be confiscated and taken to the office to be labelled and kept secure. Parents will be notified and asked to come and collect it at the end of the day.

6. Uniform monitoring

Uniform will be checked on regularly to ensure they conform to school policy and that students look smart and well presented.

Breaches of the uniform code are logged and parents informed so that they have the opportunity to comply with the policy.

For significant and/or repeated breaches of the uniform code, student will be sent home to address the concern before returning to school.

Ongoing breaches of our uniform policy despite this will be dealt with by a member of the SLT (Pastoral, behaviour and inclusion lead).